## A6010.5. OUTSTANDING CAREER AND TECHNICAL STUDENT ORGANIZATION ADVISOR AWARD

**Western Business Education Association**

**PROCEDURE FOR SUBMITTING NOMINATIONS:**

1. Nominations may be made by any NBEA/WBEA member or by a State/Territory/Province (S/T/P) association. The nominee must also be a member of NBEA/WBEA.
2. Nominations must follow the official form and procedures outlined. No additional material is to be submitted.
3. Submit one (1) copy of the nomination packet, along with a black and white or color photograph, which may be used for the Awards Booklet to the WBEA Awards Director by December 1.
4. The Awards Director will notify the nominator of the nominee who will receive the WBEA award. The nominator will contact the winners’ supervisors to provide support for the winner. The nominator will ensure that the winner(s) is present at the WBEA awards ceremonies.
5. If a nominee is not selected for the award the first year of nomination, the nominee may be considered the next year. Contact the Awards Director to request that the application be considered again. If editing is required, a new application must be submitted following the guidelines by the deadline date.

**ELIGIBILITY**

1. The recipient must be a member of WBEA/NBEA and of his/her S/T/P association for a minimum of two (2) years.
2. The recipient should be currently advising a business-related Career and Technical Student Organization (CTSO) for which he/she is being nominated.
3. The recipient's contributions may have been made over an extended period of time, but the major impact must have occurred within three (3) years prior to the nomination.

**WHAT TO SUBMIT**

1. The cover sheet—NOMINEE DATA FORM
2. A maximum of three (3) pages that answer the six (6) criteria areas.
3. A maximum of three (3) letters supporting the nomination.
4. Black and white or color picture of the nominee, which may be used for the Awards Booklet.

**DUE DATE**

Send the completed nomination packet to Ariel Dykstra at adykstra@mvsd320.org.

**Western Business Education Association**

**OUTSTANDING CAREER AND TECHNICAL STUDENT ORGANIZATION ADVISOR**

**NOMINEE DATA FORM**

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| **NOMINEE INFORMATION:** | | | | | |
| CTSO: Click here to enter text. | | | | Date: Click here to enter a date. | |
| Full Name of Nominee (Candidate): Click here to enter text. | | | | | |
| Address: Click here to enter text. | | | | | |
| City: Click here to enter text. | State: Click here to enter text. | | | | Zip Code: Click here to enter text. |
| E-mail address: Click here to enter text. | | | | | |
| Cell Phone #: Click here to enter text. | | | | | |
| Current Position: Click here to enter text. | | | | | |
| Current School: Click here to enter text. | | | | | |
| NBEA Membership #: Click here to enter text. | | | S/T/P Area: Click here to enter text. | | |
|  | | | | | |
| **NOMINATOR INFORMATION:** | | | | | |
| Name of Nominator (Person submitting Nomination): Click here to enter text. | | | | | |
| Address: Click here to enter text. | | | | | |
| City: Click here to enter text. | State: Click here to enter text. | | | | Zip Code: Click here to enter text. |
| E-mail address: Click here to enter text. | | | | | |
| NBEA Membership #: Click here to enter text. | | | Cell Phone #: Click here to enter text. | | |
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| Who should we contact for more information (Name): Click here to enter text. | | | | | |
| Cell Phone #: Click here to enter text. | | E-mail address: Click here to enter text. | | | |
| Is this a secret nomination? Choose an item. | | | | | |

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| Answer the following items. Nominees receiving less than an average of 75 total points will not be considered for the award. |
| EDUCATION and DEGREES (List majors, minors and institutions.)  Click here to enter text. |
| TEACHING EXPERIENCE (List years and location of experience.)  Click here to enter text. |
| PROFESSIONAL MEMBERSHIPS (List organizations and length of time of membership.)  Click here to enter text. |
| HONORS AND AWARDS RECEIVED – Personally/Chapter/Members (Total of 20 points possible for the four (4) items above.)  Click here to enter text. |
| CONTRIBUTIONS TO CAREER AND TECHNICAL STUDENT ORGANIZATION (Include offices held, committees served on; conference activities; and participation of students at the local, state, regional, and/or national levels) (60 points)  Click here to enter text. |
| INCLUDE A MAXIMUM OF THREE (3) LETTERS OF RECOMMENDATION that document the information included in this nomination. (20 points total) |