## A6010.3. OUTSTANDING BUSINESS EDUCATOR

**Western Business Education Association**

**Educational Levels:**

Nominations can be made for the following levels:

* Elementary/Middle/Junior High School Level
* High School Level
* Postsecondary Level
* Senior College/Collegiate/University

**Procedure for Submitting Nominations:**

1. Each State/Territory/Province (S/T/P) or any NBEA/WBEA member may submit a nominee for these awards by the deadline, December 1. The nominee must also be a member of NBEA/WBEA.
2. The Outstanding Business Educator Nomination form must be used and procedures outlined must be followed. The application will be limited to the nomination form, and no other supporting materials should be attached. One (1) electronic copy of the nomination packet is to be submitted. One (1) black and white or color photograph must be submitted. The picture may be used for the Awards Booklet, but will not be used in the selection process
3. The Awards Director will notify the nominator of the nominee who will receive the WBEA award. The nominator will contact the winners’ supervisors to provide support for the winner. The nominator will ensure that the winner is present at the WBEA awards ceremonies.
4. If a nominee is not selected for the award the first year of nomination, the nomination may be considered the next year. Contact the Awards Director to request that the application be considered again. If editing is required, a new application must be submitted following the guidelines by the deadline date.
5. Nominees receiving less than an average of 75 points will not be considered for the award.

**Eligibility:**

1. The recipient must be a member of WBEA/NBEA and of his/her S/T/P association for a minimum of two (2) years.
2. The recipient should be currently teaching at the level for which he/she is being nominated.
3. The recipient's contributions may have been made over an extended period of time, but the major impact must have occurred within three (3) years prior to the nomination.

**What to Submit:**

1. The cover sheet—NOMINEE DATA FORM
2. A maximum of three (3) pages that answer the six (6) criteria areas.
3. A maximum of three (3) letters supporting the nomination.
4. Black and white or color picture of the nominee, which may be used for the Awards Booklet.
5. E-Mail Nomination packets to: Ariel Dykstra at adykstra@mvsd320.org.

**Western Business Education Association**

**OUTSTANDING BUSINESS EDUCATOR**

NOMINEE DATA FORM

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **NOMINEE INFORMATION:** | | | | | |
| Level of Nominee: Choose an item. | | | | Date: Click here to enter a date. | |
| Full Name of Nominee (Candidate): Click here to enter text. | | | | | |
| Address: Click here to enter text. | | | | | |
| City: Click here to enter text. | State: Click here to enter text. | | | | Zip Code: Click here to enter text. |
| E-mail address: Click here to enter text. | | | | | |
| Cell Phone #: Click here to enter text. | | | | | |
| Current Position: Click here to enter text. | | | | | |
| Current School: Click here to enter text. | | | | | |
| NBEA Membership #: Click here to enter text. | | | S/T/P Area: Click here to enter text. | | |
|  | | | | | |
| **NOMINATOR INFORMATION:** | | | | | |
| Name of Nominator (Person submitting Nomination): Click here to enter text. | | | | | |
| Address: Click here to enter text. | | | | | |
| City: Click here to enter text. | State: Click here to enter text. | | | | Zip Code: Click here to enter text. |
| E-mail address: Click here to enter text. | | | | | |
| NBEA Membership #: Click here to enter text. | | | Cell Phone #: Click here to enter text. | | |
|  | | | | | |
| Who should we contact for more information (Name): Click here to enter text. | | | | | |
| Cell Phone #: Click here to enter text. | | E-mail address: Click here to enter text. | | | |
| Is this a secret nomination? Choose an item. | | | | | |

|  |
| --- |
| Answer the following items. Nominees receiving less than an average of 75 total points will not be considered for the award. |
| EDUCATION and DEGREES (List majors, minors and institutions.)  Click here to enter text. |
| TEACHING EXPERIENCE (List years and location of experience.)  Click here to enter text. |
| PROFESSIONAL MEMBERSHIPS (List organizations and length of time, including a minimum of two (2) years, of memberships.)  Click here to enter text. |
| HONORS AND AWARDS RECEIVED (Total of 10 points possible for the first four (4) items.)  Click here to enter text. |
| CONTRIBUTIONS TO BUSINESS EDUCATION through classroom involvement, curriculum development, student organizations, administrative responsibilities, and/or publications. (50 points)  Click here to enter text. |
| PARTICIPATION IN LOCAL, REGIONAL, NATIONAL, AND INTERNATIONAL PROFESSIONAL ASSOCIATIONS. Include offices held, committees served on, and conference activities. (10 points for WBEA membership and activities; 20 points for other.)  Click here to enter text. |
| INCLUDE A MAXIMUM OF THREE (3) LETTERS OF RECOMMENDATION that document the information included in this nomination. (10 points per letter) |